



## Private Party Rules

Holding a party is a privilege of Association membership and you and your guests should act accordingly. Other members are entitled to use the beach, clubhouse, bathrooms, playground, parking lot and all other Association facilities during your party and you and your guests should be sensitive to them. You should also be considerate of the duration of your event and the effect of noise on fellow members and our neighbors.

1. Members must have paid their dues in full to book a party.
2. Those holding parties are responsible for their guests, including liability for injuries and property or other damages.
3. Party dates are assigned through a random drawing in April of all requests by members in good standing, whose dues are paid in full by the designated due date. Following the initial assignment of party dates, members who have paid their dues in full may reserve any remaining open dates on a first come-first served basis by contacting the party reservation chairperson.
4. A member may book one weekend party (a Saturday or Sunday) during the season, which runs from Memorial Day through Labor Day. Some weekends are not available for parties at the discretion of the Board. Weekday parties may be booked one at a time with two (2) weeks notice, unless otherwise approved by the Board, at its discretion.
5. No reservations will be accepted for any business (or business-related) parties, such as company picnics or Tupperware (or similar) parties, and no such parties are permitted.
6. You must provide for the duration of your party your own lifeguard certified by the American Red Cross in lifesaving and CPR. At least two (2) weeks prior to your party, you must provide the party reservation chairperson with satisfactory evidence of these certifications. No party may be held without receipt of such evidence unless otherwise approved by the Board, at its discretion. Your lifeguard is in addition to any lifeguard(s) on duty as part of the Association's normal operations, if any, and any lifeguard(s) on duty as part of the Association's normal operations are not a substitute for the lifeguard required to be provided by you. You are responsible for compliance with the Lifeguard Rules for Private Parties.
7. You may only set up for your party on the morning of the party (or, if there is a prior party on that day, following completion of that party). Cleanup for your party must be completed by the earlier of (i) two (2) hours prior to the start of the next party on the same date as your party or (ii) 10:00 a.m. the following day. The grounds, clubhouse and all facilities are to be cleaned and garbage taken to the dumpster. A cleanup checklist will be provided and represents the minimum required cleanup for your party. Keys for the clubhouse and parking lot gate can be made available to you the evening before your party; it is your responsibility to arrange a pick-up time with the party reservation chairperson (or their designee) to get the keys. Keys must be returned within twenty-four (24) hours of the scheduled end of your party. A seventy-five dollar (\$75.00) fee will be charged for lost keys, separate from your cleanup deposit.
8. The key for the parking lot gate fits into a silver lock on the vertical support for the gate's moveable arm (on the left side of the gate as you are entering the parking lot). This key will override the gate card reader and lift the moveable arm for about three hours. The key should be used only one time. The fixed arm on the right side of the gate as you are entering the parking lot should NOT be used in any way; doing so may break the arm. If you have guests who may arrive after the moveable arm returns to its normal position three hours after opening it, give them the phone number for the clubhouse (908-658-3125) and have them call when they arrive at the gate. You can then open the gate for about two minutes to let them enter the parking lot by using the switch on the wall in the clubhouse toward the ovens.
9. A fifty dollar (\$50.00) cleanup deposit must be paid by check made out to the Sunset Lake Association at the time of making each reservation. The deposit will be held by the party reservation chairperson and is refundable if cleanup is acceptable to the party reservation chairperson (or their designee), at their discretion.



10. As part of party cleanup, you must empty the refrigerator of your food and beverages after your party.
11. The setup for your food service must be at the clubhouse, not on the beach.
12. Party reservations may be made for the hours of 10:00 a.m.-8:00 p.m. Sunday through Thursday and 10:00 a.m.-10:00 p.m. Friday and Saturday, subject to the approval of the party reservation chairperson, at their discretion, based on scheduling and other considerations.
13. If a party is permitted to continue after the hours set forth in item #11 above (at the discretion of the party reservation chairperson (or their designee), at their discretion), the host member is responsible for turning off lights and locking the bathroom and clubhouse doors.
14. If the party includes any persons younger than 13, a chaperone age 21 or older must be present at all times.
15. You should bear in mind the space limitations of the Association's facilities and limit the number of your guests accordingly. In no event may a party have more than fifty (50) guests.
16. No more than ten (10) additional (non-member) cars may be parked in the lot for a party. You are responsible for making arrangements for parking additional cars. Please be considerate of your neighbors and fellow Association members. In general, random street parking in the areas surrounding the beach area should only be done after consulting with affected homeowners.
17. The Beach Rules must be followed in connection with all parties.

**Without limitation on any other rights the Association may have, failure to comply with these rules may lead to suspension or revocation of Association membership privileges and all other penalties provided by the Association's Bylaws, in the Board's discretion.**